

## HUDS Academy

### Homeschool Academic Resource Center Guidelines

August 2020

- All staff and students will wear face coverings before entering building. These must be in place the entire time while on campus.
- Staff and students will perform the COVID Health Screening at home prior to coming on to campus. A copy will be sent to each family and staff member. A copy can be found on the website. No fever reducers may be used prior to the Health Screen to achieve an accurate reading.
- If staff or student leave the campus at any time, the Health Screening must be repeated. Temperature checks are key.
- All families enrolled in HARC agree to perform the Health Screening as policy.
- Teachers may use the large elevator keeping in mind social distancing.
- Students may not use the elevator but must use the stairway to the second floor and go directly to the classroom.
- Parents are not allowed in the building at any time.
- For the safety of the students, there will be congregating in the hallways. The Café is off limits as are all other areas of the building except for classrooms.
- Restrooms usage is to maintain social distancing, face coverings remain on and hand washing is a must.
- Students are responsible to wipe down their table space and chair at the end of class. This includes any other equipment they may be in contact with. Students are to sanitize hands before entering the classroom.

- If a student has more than 1 hour between classes, they must leave the campus and return for that class later. If a student has a break of an hour they may wait outside of door 10 at the picnic tables. Again social distancing must be maintained. Lunch can be eaten there also. There will be no vending machines available and no food is allowed in the building with students.
- When waiting for class in the hall, maintain 6 feet apart till allowed in the class.
- All high touch surfaces :Tables, chairs, door knobs and switches, etc. are to be wiped down in between classes. Students must help with this so that time is not wasted.
- At the end of the day, all rooms are sanitized by Colonial. Tables and chairs will be torn down and wiped as this is done.
- A statement of Waiver of liability will be posted on the website, please make sure to read that.
- Doors to classrooms are to remain open if possible, to decrease handling.
- There are step pulls on the bathroom doors to also prevent using hands.
- Hand sanitizer, disinfectant spray, wipes for the spray will be available near every room.
- These guidelines are to ensure the safety of our students, families and staff. Colonial Baptist Church and the HARC faculty are doing everything possible to protect the individuals involved in our program. Following these guidelines will help us maneuver through this time keeping everyone safe as possible.

- FOBS for entering the building can be picked up at the administration desk during normal business prior to the first day of classes. Students who have FOBS from last year will have them automatically activated.